

**City of Stewartville  
City Council Regular Meeting Minutes  
Stewartville City Hall  
October 25, 2011**

**I. PLEDGE OF ALLEGIANCE**

**II. CALL TO ORDER – ROLL CALL** –Mayor King called the meeting to order on October 25, 2011 at 7:00 pm. Present: King, RHanson, Miller-Beach, Stensrud and JHanson. Also Present: City Administrator Schimmel, Public Works Director Stevens, Finance Director Neubauer, Library Director Johnson and City Clerk Roeder.

**III. APPROVAL OF AGENDA** –Schimmel requested that the 2<sup>nd</sup> Ave SW Wetland Replacement Plan and Attorney discussion be added to the agenda.

Motion by JHanson, second by Miller-Beach to approve the agenda as amended. Unanimously approved.

**IV. APPROVAL OF COUNCIL MEETING MINUTES**

Motion by RHanson, second by Stensrud to approve the October 11, 2011 minutes. Unanimously approved.

Motion by Stensrud, second by Miller-Beach to approve the October 18, 2011 minutes. Unanimously approved.

**V. FINANCE AND BUDGET**

**A. Accounts Payable –**

Motion by Miller-Beach, second by RHanson to approve the accounts payable listing. Voting in favor: Miller-Beach, RHanson, Stensrud & King. Voting against: JHanson. Motion carried.

**VI. PRESENTATIONS/PUBLIC HEARINGS**

**VII. ORDINANCES/RESOLUTIONS**

**A. Resolution Extending the Orderly Annexation Agreement between High Forest Township and the City of Stewartville** – The City has received notification from High Forest Township that they would like to extend the Orderly Annexation Agreement. The original agreement was executed in 2001 for five years. In 2006, the agreement was extended for another five years and is due to expire in December 2011.

Motion by RHanson, second by Stensrud to approve Resolution 2011-29, A Resolution Extending the Orderly Annexation Agreement between High Forest Township and the City of Stewartville. Voting in favor: RHanson, Stensrud, JHanson and King. Abstaining: Miller-Beach. Motion carried.

**VIII. MOTIONS AND GENERAL BUSINESS**

**A. Wetland Replacement Plan** – As per the Minnesota Wetland Conservation Act of 1991, the City of Stewartville has designated the Olmsted Soil and Water Conservation District as the LGU, giving them technical and administrative responsibility. Part of the agreement with the SWCD is that the City approves all replacement plans within the city limits. The 2<sup>nd</sup> St. SW project impacts

2,347 sq ft of wetlands. The City has applied for bank credits of 4,694 sqf (2:1 ratio) at a cost of \$2,529.51. JHanson questioned where the replacement wetlands were. Schimmel stated that the land was in St. Louis County.

Motion by Miller-Beach, second by RHanson to approve the wetland replacement plan as submitted. Voting in favor: Miller-Beach, RHanson, Stensrud and King. Voting against: JHanson. Motion carried.

**B. City Attorney Selection-** King asked for the Council's input on the selection of City Attorney. Each Councilmember stated that both firms interviewed well, Mayor King was not able to attend the 2<sup>nd</sup> interview.

Motion by JHanson, second by Miller-Beach to select the law firm of Flaherty & Hood effective Jan. 1, 2012. Voting in favor: JHanson, Miller-Beach & Stensrud. Voting against: King and RHanson. Motion carried.

Motion by RHanson, second by JHanson to change the effective date to December 1, 2011. Voting in favor: RHanson, JHanson, Miller-Beach & Stensrud. Voting against: King. Motion carried.

King requested that all correspondence/calls to Flaherty & Hood be directed through staff and not Councilmembers.

Motion by King, second by Stensrud to have all calls to Flaherty & Hood come from staff. Unanimously approved.

## **IX. MAYOR, STAFF AND CONSULTANTS REPORTS**

**A. Mayor** – King commented on the following:

- Sympathy to the families of: Wayne Zink, Lonna Hensley, Mary Robsahm, Lawrence Bakken
- Happy 70<sup>th</sup> Birthday to Dwayne (Butch) Hansen
- Happy 80<sup>th</sup> Birthday to Jo Hess
- Happy 60<sup>th</sup> Anniversary to Don and Bernadine Duncan
- Happy 50<sup>th</sup> Anniversary to Milford and Diane Mork
- Benefit for Brenda (Bleifus) Grabau – Saturday Oct 29<sup>th</sup> – Owatonna Legion
- Halloween Parties – traditional Trick or Treating – leave your lights on! American Legion and Key Club will also be hosting parties.
- We are looking for a Stew 19 Coordinator to replace Kevin Koenigs.

**B. Administrator**– As a follow-up to the joint meeting held earlier in the evening, Schimmel stated that if Council would like a format change to let him know.

**C. Finance Director** – No report

**D. Public Works Director** –

- Leaf Pickup has started. Reminded citizens to put their leaves in the street as they fall.
- Reported on two water breaks in two days.

**E. Library Director**- Johnson presented the monthly report for September.

F. Fire Chief- No report

## **X. COMMITTEE, COMMISSIONS AND BOARD REPORTS**

- Care Center- No report
- Chamber of Commerce – No report
- City Beautification/Mn Design Team – No report
- EDA/HRA - No report
- Emergency Operations Task Force – Bonding Bill Committee toured the Fire Hall, noting that it was felt that the deficiencies looked warranted.
- Finance- No report
- Heartland Express- New bus has arrived.
- Library- No report
- Park Board- Minutes of Oct 12th
- Personnel- No report
- Public Safety/Safety Committee – RSG minutes of Oct. 19th
- Planning & Zoning – No report
- Public Works- No report
- RAEDI- No report
- ROCOG- Minutes of Aug 30th
- SCCC/STEW19 –No report

## **XI. COMMUNICATIONS**

A. Peoples Service – Monthly O&M Report

## **XII. RECOGNITION OF GUEST(S) OPEN MIC**

**XIII. ADJOURN** – Motion by RHanson, second by JHanson to adjourn. Unanimously approved.

Respectfully submitted,

Cheryl Roeder  
City Clerk