

**City of Stewartville
City Council Regular Meeting Minutes
Stewartville City Hall
May 24, 2011**

I. PLEDGE OF ALLEGIANCE

II. RECOGNITION OF GUEST(S) OPEN MIC

Jim & Ann Crook – 101 4th Street SW addressed the Council regarding concerns with sidewalk work.

- Concrete work done
- Driveway more hazardous then before, steeper
- Yard was level with sidewalk now yard is higher
- Curb was not replaced in alley, afraid people will drive on his yard

III. CALL TO ORDER – ROLL CALL –Deputy Mayor Stensrud called the meeting to order on May 24, 2011 at 7:00 pm. Present: RHanson, Miller-Beach, Stensrud and JHanson. Absent: Mayor KING. Also Present: City Administrator Schimmel, Finance Director Neubauer, Public Works Director Stevens, Library Director Johnson and Utilities Clerk Jacobs.

IV. APPROVAL OF AGENDA – Schimmel had two additons to the Agenda. Motion by JHanson, second by Miller-Beach to approve the agenda. Unanimously approved.

V. APPROVAL OF COUNCIL MEETING MINUTES –J Hanson had 2 changes to the minutes “florence park is in residential zoning, downtown is commercial zoning, and I think there are other viable options to florence park for the dance.” Motion by RHanson, second by Miller-Beach to approve the regular meeting minutes of May 10, 2011. Unanimously approved.

VI. APPROVAL OF ACCOUNTS PAYABLE- J Hanson stated she would like the check for Birch concrete held until sidewalk concerns are taken care of, also does not agree with paying Podeins for their garage doors as approved by the EDA thru the Curb appeal grant. J Hanson made a motion to approve Accounts Payable with the exception of Birch and Podein’s, the motion failed for lack of a second. R Hanson stated the EDA approved the curb appeal grant and the council needed to support local businesses. Miller- Beach asked if project was done, Stevens responded it will be another week weather permitting to finish up. Half of the total bill is being held for Birch construction until all work is completed. Stensrud seemed to recall that Jerry Finley had drainage issues with his yard in the past due. J Hanson stated Finley did not have drainage issues until new pool was put in and felt there could be a liability issue for the City. Stensrud addressed the concerns the Crook’s had with their sidewalk saying project was not done and the completion work should get their problems solved. Motion by R Hanson , second by Stensrud to approve the accounts payable as submitted. Unanimously approved.

VII. PRESENTATION/PUBLIC HEARING

Jeff Beyer gave a presentation for the Park Board on adding the additional lights to the softball complex at Bear Cave Park. Dick Uptagraft and Mike Heimer were also guests from the Park Board. Park Board is recommending Musco for the lights after a lot of research and comparisons into different companies. Cost would be approximately \$168,885.00. City would finance 138,885.00 Park Board would give 30,000.00 for the first year thru the city. Uptagraft is working on getting tournaments thru the MN Sports Federation both Adult and JO leagues. J Hanson asked if school pays for the events, Uptagraft stated the Federation pays the host to have the events. Miller-Beach

wanted to make sure if the funds are used for such a large project other projects would lose out on financial help since this is such a big undertaking by the Park Board.

J Hanson wanted to make sure there would not be issues with drinking. Miller-Beach asked what the life is for the lights, Craig from Musco responded they last about 25 to 30 years only the lamps usually need to be replaced not the lights themselves. Motion by R Hanson and seconded by Stensrud, Miller Beach in favor and J Hanson against, motion approved.

VIII. MOTIONS AND GENERAL BUSINESS

A. Outdoor Event Application— Dave Hoot came before council to get approval to use the parking lots from City Hall to Weber and Judd for their Fall Festival. 3rd Street would also be closed and would be used for emergency vehicles and public demonstrations during the event. They are also asking that the noise ordinance for the day be waived. J Hanson was concerned that if we waive the noise ordinance for one we are setting a precedent for other events. She asked Hoot if there were any noise complaints last year he responded that he had not received one. Stensrud commented he went to the event last year and it was a fun, great event. It would be held on September 17th from 9-4pm. Motion by J Hanson second by Miller-Beach. Unanimously approved.

B. School Resource Officer – Captain Mark Darnell was present to give some background on the Resource Officer Grant. The Officer would be funded 100% for the first 3 years by a Federal Grant and the last year would be divided by the school and the City. It would be decided between the two how the funding would be shared, the cost would be around 80,500.00 between the two entities. Miller-Beach questioned the difference between what we have now and what this officer does. Darnell stated the officer will dedicate his time to the school for 9 months and 3 months to the city. J Hanson would like to see a Resource Officer at the school. R Hanson made a motion to approve the Resource Officer and J Hanson seconded. Unanimously approved.

C. House Chevrolet Request – Greg House addressed council about a letter he received from City Hall about using city right of way for parking his vehicles. He feels he is being singled out and other businesses do the same. He is wondering if they had received the same letter from the city. J Hanson stated she had asked Deputy Satzke to investigate the city ordinance after she had received a complaint from a citizen about city right of way. R Hanson addressed council about the EDA approving the agreement between the city and House Chevrolet, to single out this business is appalling. R Hanson also apologized to EDA and to House Chevrolet being put thru this. J Hanson made a motion to table until further research can be done on the ordinance. The motion failed for lack of a second. R Hanson made a motion to approve the agreement between House Chevrolet and the City, Miller-Beach 2nd the motion. R Hanson, Miller-Beach, Stensrud -yes and J Hanson- no.

D. Well Pump- Motion made by R Hanson, second by J Hanson to approve maintenance to well pump #3. Unanimously approved.

E. Summerfest – Miller-Beach asked Deputy Satzke if he could guarantee there will be no issues the night of the dance. Satzke stated the Sheriff's department will do their job to the best of their ability. Motion by R Hanson, second by Stensrud to approve Summerfest Liquor License. Unanimously approved.

F. Safe Routes to School – Neubauer reported on additional sidewalk sections the city is working on with David Strauss from Yaggy for the grant application because of the time frame to reply by June 15th, they need to move forward quickly. The school packet is also being used for the route

recommendations. Motion by Judy H, second by Miller-Beach to approve the sidewalks in the proposal for the grant. Unanimously approved.

G. G Johnson Loan- EDA would like to take action calling the loan after no formal response has been received by Mr. Johnson after initial reminder letters had been sent. Schimmel presented a letter that was received from Mr. Johnson he will pay in full within the next 2 weeks to 10 days. Schimmel's recommendation would be if the city does not receive his payment he will receive a letter and will have 30 days to pay. Motion by R Hanson to table recalling the loan until next meeting. J Hanson seconded, Unanimously approved.

H. RFP-Attorney – A draft RFP was presented for council review. Since this is a draft, changes can be made before city advertises and sends out. No additional revisions were made.

I. Council Workshop - Miller-Beach asked for a council workshop date to be set to talk about some vision goals for positive accomplishments for the future. Council will look for possible dates and discussed at next council meeting. Voting in favor Miller-Beach, J Janson, Stensrud and R Hanson . Voting Against –none. Motion carried.

J. Open Mic- Stensrud asked for the Open Mic procedure to be changed to read no personnel attacks. R Hanson would like to discuss at future workshop. Action was tabled until the workshop.

X. MAYOR, STAFF AND CONSULTANTS REPORTS

A. Mayor – King commented on the following:

- Sympathy to the families of:
- Memorial Day Parade at 10:00 am.
- Sign Up for your Community Garden Plot

B. Administrator– Schimmel reported:

- Open House on Hwy 63 – May 17th and June 7th @ 7:00. Seeking public input.

C. Finance Director – Reported:

- There has been no further information about LGA
- Year end audit is done
- State of MN new mandate forms

D. Public Works Director –Reported:

- Fence at Well #3 is down
- Ballfields are up and ready to go
- Public works has been watering flowers on Main

E. Library Director - Reported:

31 new patrons. Library will be closed for remodeling of the bathrooms and will reopen on May 31st.

F. Fire Chief - No report

XI. COMMITTEE, COMMISSIONS AND BOARD REPORTS

- Care Center- No report
- Chamber of Commerce – Joint Open House Mtg Civic Center June 7
- City Beautification/Mn Design Team – Doing research on future ideas
- EDA/HRA - Minutes of April 16
- Emergency Operations Task Force – Township Mtg 7:30 City Hall May 25th
- Finance- Minutes of May 20th
- Heartland Express - No report
- Library- No report
- Park Board- Meeting on June 8 will be touring Parks
- Personnel- No report
- Public Safety/Safety Committee – No report
- Planning & Zoning – No report
- Public Works- No report
- RAEDI- No report
- ROCOG- Minutes of March 23rd
- SCCC/STEW19 – No report

XII. COMMUNICATIONS

Peoples Service Report
Dorsey & Whitney LLP- Mn Energy Corresp

XIII. ADJOURN – Motion by R Hanson, second by J Hanson to adjourn. Unanimously approved.

Respectfully submitted,

Laurel Jacobs, Utilities Clerk