

**City of Stewartville  
City Council Regular Meeting Minutes  
Stewartville City Hall  
July 26, 2011**

**I. PLEDGE OF ALLEGIANCE**

**II. CALL TO ORDER – ROLL CALL** –Mayor King called the meeting to order on July 26, 2011 at 7:00 pm. Present: King, Miller-Beach, Stensrud and JHanson. Absent: RHanson. Also Present: City Administrator Schimmel, Public Works Director Stevens, Finance Director Neubauer, Library Director and City Clerk Roeder.

**III. APPROVAL OF AGENDA**

Motion by Stensrud, second by Miller-Beach to approve the agenda as amended. Unanimously approved.

**IV. APPROVAL OF COUNCIL MEETING MINUTES**

Motion by Miller-Beach, second by JHanson to approve the July 12<sup>th</sup> minutes as amended. Unanimously approved.

JHanson asked if the EDA Loans could have their own line item and not be listed under City Beautification/MN Design Team Update.

Motion by Stensrud, second by JHanson to approve the joint Council/EDA meeting minutes of July 19, 2011 as amended. Unanimously approved.

**V. FINANCE AND BUDGET**

**A. Accounts Payable –**

Motion by JHanson to approve the accounts payable listing, excluding the checks to Advanced Body Chiro and Lori Miller-Beach. Mayor King asked for a 2<sup>nd</sup> to the motion. Motion failed due to lack of 2<sup>nd</sup>.

Motion by Stensrud, second by Miller-Beach to approve the accounts payable listing. Voting in favor: Stensrud and King with Miller-Beach voting for the AP listing but abstaining from the check written to herself. Voting against: JHanson. Motion carried.

**B. 2<sup>nd</sup> Qtr Financial Report –** Neubauer presented the report noting that percent of budget should be approximately 50%. She reported that revenues will be lower since the City doesn't get the LGA or property taxes until July. Neubauer reviewed the Expenditures/Revenues along with the Designated Reserves and Investments.

**VI. ORDINANCES/RESOLUTIONS**

**VII. PRESENTATION/PUBLIC HEARING**

**VIII. MOTIONS AND GENERAL BUSINESS**

**A. City Beautification – Professional Services** – Councilmember Miller-Beach stated that she felt Ryan Davis has gone above and beyond as a committee member in submitting landscaping designs to the committee for consideration. Miller-Beach asked Council to consider a \$500 stipend. JHanson stated that she doesn't want to start a precedent with other volunteers.

Motion by Stensrud, second by Miller-Davis to give \$500 to Ryan Davis for his design work. Unanimously approved.

## **IX. MAYOR, STAFF AND CONSULTANTS REPORTS**

### **A. Mayor – King commented on the following:**

- Sympathy to Families of: Richard Johnson, Delores Ryan, Mary Svoboda, Marion Becker and Delon Ackerman.
- Congratulations to Clair and Carol Mrotek on their 50<sup>th</sup> anniversary and George & Florence Reinhart on their 60<sup>th</sup>.
- Happy Birthday to Joyce Johnson
- Reptiles at the Library – The Reptile and Amphibian Discovery Zoo from Owatonna will visit our library tomorrow at 2:00. This event is free to all!
- Good Luck to our local 4-H'ers at the County Fair. Lots of hard work goes into preparing the 4-H projects.
- Taste of Italy benefit for the Dodd Family this Saturday at the American Legion.
- Miracles Happen III. July 29<sup>th</sup> & July 30<sup>th</sup> at Ironwood Springs. Lots of events – check the STAR for more information.
- Aug 2<sup>nd</sup> – National Night Out – register your party at [www.coptalklive.com](http://www.coptalklive.com)
- Grape Stomping Challenge – Lions Fall Festival – Sept. 17<sup>th</sup> – We will be challenging Dr. Thompson and the School Board.

### **B. Administrator–**

- Received notice of budget cuts for 2011 and 2012.
- Proposed 2<sup>nd</sup> Ave. SW/Path – Asked Council their preference as to the process of deciding on an engineer.  
JHanson stated that she didn't believe that the projects were voted on to proceed. Stensrud stated that the projects and cost estimates were referred to Mary Ippel for eligibility requirements and were to be brought back for a vote. Schimmel stated that he felt due to time restraints we should move forward on the street/path. JHanson stated that she would like to go out for bids. Council directed Schimmel to work with the engineering firms who submitted bids earlier this year to see if they would honor those bids.

Motion by Miller-Beach, second by JHanson to have the public works committee review the proposals and bring the information back to council. Unanimously approved.

- CIP Project update has been completed. Council asked that this be placed on the August 23<sup>rd</sup> agenda for discussion.

### **C. Finance Director – Please return the budget sheets early next week.**

### **D. Public Works Director –**

- Well #3 is finished
- Starting to stripe parking spaces, etc
- 1<sup>st</sup> Ave. SE project will start on Aug 15<sup>th</sup>

Mayor King thanked the public works dept for a job well done on the Star building.

**E. Library Director -**

- June circulation 2327 and 75 new patrons
- Free Swimming @ pool on Jun 29<sup>th</sup>
- Continued with summer reading program

**F. Fire Chief -**

- Thanks to public works dept for their help with the fireworks and the Grinnell Mutual Training burn.
- Added three new members to the department
- Floor tile in command area is buckling. Wolf urged Council to continue to move forward with the building/remodeling plans, noting that the project was on a good start then stalled and questioned why?

**X. COMMITTEE, COMMISSIONS AND BOARD REPORTS**

- Care Center- No report
- Chamber of Commerce – President Grisim reported that Kami Rogers has submitted her resignation. Grisim thanked public works, city staff and council for helping with Summerfest. Mayor King thanked Connie and the Chamber for all they do!
- City Beautification/Mn Design Team – July 28<sup>th</sup> tour with MnDOT Landscaping personnel
- EDA/HRA - No report
- Emergency Operations Task Force – JHanson asked if a new formula had been presented to the townships. JHanson stated it was her opinion that it would have been appropriate that the Council see this prior to the townships. Schimmel stated that a draft formula was worked on by Township Rep, Mike Meyers and the Finance Committee.
- Finance- No report
- Heartland Express- No report
- Library- No report
- Park Board- No report
- Personnel- No report
- Public Safety/Safety Committee – JHanson stated that she would like to initiate neighborhood watch groups. She stated that it would bring the community together while promoting safety. Deputy Satzke stated that he would put her in touch with Crime Prevention.
- Planning & Zoning – No report
- Public Works- Mtg set for Aug 2nd
- RAEDI- Minutes of May 24th
- ROCOG- No report
- SCCC/STEW19 – No report

**XI. COMMUNICATIONS**

- A.** Peoples Service Update
- B.** OC Emergency Mgmt
- C.** CEDA News

**XII. RECOGNITION OF GUEST(S) OPEN MIC**

Jim & Ann Crook – 101 4<sup>th</sup> St. SW

- Has water in his yard that he didn't recall being there prior to the sidewalk project

- Plumber has checked his drain in the basement and can detect a sewer smell
- Would like a post between alley and property to keep vehicles from cutting into his lawn

Mayor King stated that he would make some calls and set up a follow up meeting.

Deb Lofgren- 309 10<sup>th</sup> Ave. NE

- Questioned the \$2,000 difference in the City Beautification Budget.
- Feels that the Council is setting a bad precedent in paying a stipend to a volunteer

**ADJOURN** – Motion by Miller-Beach, second by JHanson to adjourn. Unanimously approved.

Respectfully submitted,

Cheryl Roeder  
City Clerk