

**City of Stewartville**  
**City Council Regular Meeting Minutes**  
**Stewartville Civic Center**  
**January 10, 2012**

**I. PLEDGE OF ALLEGIANCE**

**II. CALL TO ORDER – ROLL CALL** –Mayor King called the meeting to order on January 10, 2012 at 7:00 pm. Present: King, RHanson, Stensrud and JHanson. Also Present: City Administrator Schimmel, Public Works Director Stevens, Finance Director Neubauer, Fire Chief Wolf and City Clerk Roeder.

**III. APPROVAL OF AGENDA –**

Motion by Stensrud, second by JHanson to approve the agenda. Unanimously approved.

**IV. APPROVAL OF COUNCIL MEETING MINUTES**

Motion by RHanson, second by JHanson to approve the December 20, 2011 minutes. Unanimously approved.

**V. FINANCE AND BUDGET**

**A. Accounts Payable –**

Motion by RHanson, second by Stensrud to approve the accounts payable listing. Voting in favor: RHanson, Stensrud and King. Voting against: JHanson. Motion carried.

**VI. PRESENTATIONS/PUBLIC HEARINGS**

**A. Peoples Cooperative Power Donation** –Tim Clawson appeared before Council to deliver a \$1,500 donation towards economic development marketing. He noted that in the past few years, Peoples Cooperative Power has funded various economic development projects and are happy to be a partner with Stewartville. Mayor King thanked Clawson on behalf of the City Council.

**B. Olmsted County Sheriff's Dept.** – Chief Deputy Mark Darnell appeared before Council to inform the Council that Deputy Satzke would be promoted to Acting Duty Sgt and a replacement for his Stewartville position will be selected. He noted that this could take effect as soon as March 5th. Mayor King thanked Darnell for the news and stated that Deputy Satzke's shoes will be hard to fill as he has done a tremendous job for Stewartville.

**C. Public Hearing on 2012 CIP** – Mayor King closed the meeting and opened a public hearing on the 2012 CIP project. City Engineer Strauss described the project as a major street improvement for 3<sup>rd</sup> and 4<sup>th</sup> Ave. from Hwy 30 to 4<sup>th</sup> St. SE and 2<sup>nd</sup> and 3<sup>rd</sup> St. from 2<sup>nd</sup> Ave. to 4<sup>th</sup> Ave. SE. Strauss noted that the streets were built during the 1960's. He stated that the infrastructure was already in place at that time and was definitely showing fatigue. Project cost is estimated at \$1.5 million, noting that the assessed portion of the project was approximately \$160,000. Council and City Engineer Strauss answered questions from the neighborhood regarding:

- Water shut offs/connections
- Sub-drain connections
- Sidewalks
- Trees
- Driveway Approaches
- Project schedule
- Payment schedule
- Contracts – Best Value vs Low Bid
- Consideration of making some areas a heavier street due to the truck traffic during fall harvest

Mayor King closed the public hearing, noting that action will be taken at the January 24<sup>th</sup> Council meeting.

## **VII. MOTIONS AND GENERAL BUSINESS:**

**A. Annual Meeting** –Mayor King presented the 2012 Appointments and 2012 Council Meeting Schedule.

Motion by R Hanson, second by Stensrud to approve the appointments as submitted.

JHanson suggested that since Miller-Beach was not in attendance the Council postpone the approval. She asked Council to consider designating the Olmsted County Journal as the official newspaper and going out for RFP's on the Engineer and Auditor. JHanson questioned the Mayor on his criteria for making the Council appointments. She commented that it was her understanding that the Care Center was not owned by the City and that she was not interested in serving on a board with a corporation. She also stated that she was not in agreement that the City should put stipulations on landlords. JHanson stated that she would serve on the Rental Housing Board but was not willing to serve on the Care Center Board.

Motion by RHanson, second by Stensrud to remove JHanson from the Care Center Board appointment and replace with Miller-Beach and to approve the 2012 Appointments as amended. Voting in favor: RHanson, Stensrud and King. Voting against: JHanson. Motion carried.

Motion by Stensrud, second RHanson to approve the 2012 City Council meeting schedule. Unanimously approved.

**B. Pay Equity Report** – Neubauer presented the State Pay Equity Implementation and Compliance Report. She noted that due to the Local Government Pay Equity Act, Mn Statutes 471.991 to 471.999, we are required to complete a Pay Equity Implementation and Compliance Report every three years. The report must be submitted to the Mn Dept of Management & Budget by Jan 31, 2012.

JHanson questioned the report, noting that the Library Director is underpaid, she asked if we are comparing apples to apples with other cities. She stated that she has a hard time believing that Stewartville is underpaying our employees and that people would be shocked at what our employees are getting for pay. Neubauer stated that it's a form required by the State of MN and she only fills in the pay grid on the form and the program computes it.

Motion by RHanson, second by Stensrud to approve the Pay Equity Report. Voting in favor: RHanson, Stensrud and King. Abstaining: JHanson. Motion carried.

## **VIII. ORDINANCES AND RESOLUTIONS:**

**A. Zoning Ordinance Amendment** – City Engineer Strauss presented the a summary of the zoning ordinance amendments. He noted that we were clearing up any areas that may be confusing in regards to zoning certificates and grading activities. Strauss also indicated that the new variance language as approve by the State Legislature was also included. The Planning Commission held a public hearing on January 3<sup>rd</sup> and were recommending approval of the amendments.

Mayor King noted that this was the 1<sup>st</sup> reading of the ordinance and that no action would be taken until the January 24, 2012 meeting.

## **IX. MAYOR, STAFF AND CONSULTANTS REPORTS**

- A. Mayor** – King commented on the following:
- Sympathy to the families of: Charlotte Marx, Lauren Smith, Robert Vanderburg, Cecilia Beato, Katherine Kroening and Michael Stahnke
  - Received a compliment call from a gentlemen who wants the Council to know what a nice business Stewartville Auto was. Cory Bell was very caring, concerned and thoughtful!
- B. Administrator**– No report
- C. Finance Director** – No report
- D. Public Works Director** – No report
- E. Library Report** – November report
- F. Fire Chief**- Monthly update

## **X. COMMITTEE, COMMISSIONS AND BOARD REPORTS**

- Care Center- No report
- Chamber of Commerce –No report
- City Beautification/Mn Design Team – Schimmel asked for direction for 2012. Noted that the Chamber is looking at enhancing their message sign.
- EDA/HRA - No report
- Emergency Operations Task Force –Minutes of Jan 5<sup>th</sup> – Conducting interviews on Jan 19<sup>th</sup>
- Finance- No report
- Heartland Express- No report
- Library- No report
- Park Board- Minutes of Dec 14
- Personnel- No report
- Public Safety/Safety Committee – 2012 Training Schedule.
- Planning & Zoning – Minutes of Jan 3<sup>rd</sup>
- Public Works- No report
- RAEDI- Minutes of 9/27 and 11/15
- ROCOG- No report
- SCCC/STEW19 –No report

## **XI. COMMUNICATIONS**

- A.** Yaggy Colby Assoc. – Status Report
- B.** SELMC – Jan 31<sup>st</sup> - Stewartville

## **XII. RECOGNITION OF GUEST(S) OPEN MIC** - None

## **XIII. ADJOURN** – Motion by RHanson, second by JHanson to adjourn. Unanimously approved.

Respectfully submitted,

Cheryl Roeder  
City Clerk